

Question	Answer														
<p>How do I apply to the College of Business & Economics?</p>	<p>Once you are offered admission to Western and are at least sophomore level, fill out a CBE major declaration application. Attach current, unofficial transcripts to the application (web or photocopies are fine). Return the completed application to the address at the bottom of the form. Your paperwork will be processed and you will receive a letter regarding your application status within 3 weeks.</p>														
<p>What are the requirements for Admission?</p>	<p>You must successfully complete the 7 foundation courses and meet the following GPA requirement:</p> <p>2.75 in your 7 completed foundation courses</p> <p><u>Or</u></p> <p>2.50 cumulative GPA (including transfer credits)</p> <p>You must also be in good standing with WWU and have a WWU cumulative GPA of at least 2.0. Also, all foundation courses must be finished with a C- or better. <i>Note: If you repeat a course, we use the most recent grade.</i></p>														
<p>Can I apply if my foundation courses are incomplete?</p>	<p>Yes, you may apply to the college as a “pre-major” before your foundation is complete. However, you will still need to finish the 7 foundation courses and meet all admission requirements before you are accepted as a major in the college. Your application will be held until you are in your last foundation class at which time you will be made a “provisional” major pending the grade in your last class*. This will allow you to register for major restricted classes for the following quarter. <i>*Note: If your final class is a correspondence course, the grade must be posted by the end of the quarter along with all other grades.</i></p>														
<p>What are the Foundation Courses?</p> <p>(Please note that if you plan to declare an Economics major, you may not have to complete all of these courses. Please contact the Economics Department for more information.)</p>	<table border="0"> <tr> <td>■ Business Calculus (or equiv.)</td> <td>Math 157</td> </tr> <tr> <td>■ Financial Accounting</td> <td>ACCT 240</td> </tr> <tr> <td>■ Managerial Accounting</td> <td>ACCT 245</td> </tr> <tr> <td>■ Microeconomics</td> <td>ECON 206</td> </tr> <tr> <td>■ Macroeconomics</td> <td>ECON 207</td> </tr> <tr> <td>■ Statistics</td> <td>DSCI 205</td> </tr> <tr> <td>■ Business Law</td> <td>MGMT 271</td> </tr> </table>	■ Business Calculus (or equiv.)	Math 157	■ Financial Accounting	ACCT 240	■ Managerial Accounting	ACCT 245	■ Microeconomics	ECON 206	■ Macroeconomics	ECON 207	■ Statistics	DSCI 205	■ Business Law	MGMT 271
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<p>Are there any other courses I can take before becoming a major?*</p> <p>(*Note: these courses are not required for every major. Please check to determine which of these courses are necessary for the major you plan to declare.)</p>	<p>Yes, the following courses are required for business administration majors and can be taken before you declare your major as long as the prerequisites are complete:</p> <table border="0"> <tr> <td>■ Managerial Economics</td> <td>ECON 309</td> </tr> <tr> <td>■ Principles of Marketing</td> <td>MKTG 380</td> </tr> <tr> <td>■ Principles of Finance</td> <td>FIN 341</td> </tr> <tr> <td>■ Introduction to Mgmt</td> <td>MGMT 311</td> </tr> <tr> <td>■ Operations Management</td> <td>OPS 360</td> </tr> <tr> <td>■ Applied Business Statistics</td> <td>DSCI 305</td> </tr> <tr> <td>■ Principles of MIS</td> <td>MIS 320</td> </tr> </table>	■ Managerial Economics	ECON 309	■ Principles of Marketing	MKTG 380	■ Principles of Finance	FIN 341	■ Introduction to Mgmt	MGMT 311	■ Operations Management	OPS 360	■ Applied Business Statistics	DSCI 305	■ Principles of MIS	MIS 320
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<p>I've been admitted to CBE, but I can't register. What's wrong?</p>	<p>Step 1: Recheck the listing information from Classfinder and try again. Also, check to make sure that you do not need an override (add code) for the class and that there is not a waiting list started. Waiting list information can be found on each Department's web site. If you are still having trouble registering for a specific class and don't know why, please contact the department offering the course and ask for assistance.</p> <p>Step 2: Call us at 360-650-3896 to be sure your major coding is correct and you are eligible to register for the quarter.</p> <p>Step 3: If the situation is still unresolved after steps 1 and 2 above, contact the Registrar's Office to make sure your user name and password are correct.</p>																												
<p>How do I get on a waiting list?</p>	<p>Each Department has a waiting list procedure posted as well as a required on-line form to join the waiting list. Department web sites can be found at:</p> <p style="text-align: center;"><u>http://www.cbe.wvu.edu</u></p> <p>Please note that waiting list classes will appear to have seats left in Classfinder. If you are having trouble registering due to an "override error", check to see if there is a waiting list started for the class.</p>																												
<p>Can I take major restricted courses if I have not finished the Foundation Courses?*</p> <p>(* If you have special circumstances, please contact the College Office, Parks Hall 419.)</p>	<p>No, you must have all 7 of your Foundation Courses done and be accepted as a major before you can take major restricted courses.</p> <p>If you are presently taking your last Foundation Course* and need access to major restricted courses for the following quarter, please contact us at 360-650-3896 and ask us about "provisional" major status. <i>*Note: If your final class is a correspondence course, the grade must be posted by the end of the quarter along with all other grades.</i></p>																												
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